

DATE:

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**DESIGN CONTROL BOARD
SIGN REQUEST FORM
2190 MARIGOLD AVENUE POINCIANA, FL 34759
PHONE: 863-427-0900 Ext.126**

DATE:

LEGAL DESCRIPTION AND PHYSICAL ADDRESS OF SITE: _____

NAME OF PROPERTY OWNER: _____ TELEPHONE #: _____

ADDRESS OF PROPERTY OWNER: _____

NAME AND ADDRESS OF SIGN CONTRACTOR:

(If applicant is other than the property owner, written authorization from the owner or the owner's authorized representatives must accompany this form. Proof of ownership must be provided if required)

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| NEED A COPY OF THE SITE PLAN INDICATING THE LOCATION OF THE SIGN |
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DESCRIPTION OF SIGN:

All sign requests must be reviewed by the Design Control Board on any scheduled DCB meeting. The DCB meets the 1st Wednesday and 3rd Wednesday of the month. An approval from the Design Control Board does not substitute or serve in lieu of any requires County Building Permit. However, a letter of approval may be used to facilitate obtaining the Building Permit.

To obtain the Design Control Board approval, the request requires compliance with the Poinciana Subdivision Declaration. Applicants acknowledge and agree with Master Signage Provisions and to uniform enforcement of the provisions.

Property Owner is responsible to restore to original condition any swales or greenways around this lot that are damaged by the builder or any of the builder's sub-contractors.

Property Owner must contact all utility companies, including cable and internet companies if installation of sign requires any digging.

I and/or my assign (s) have read the requirements set forth above and have understood that the compliance with the Master Signage Criteria is my/our responsibility without further notification from Association of Poinciana Villages, Inc. (APV). I/We will abide by the terms set forth in the Master Signage Criteria.

SIGNATURE: _____

DATE: _____

SIGNATURE: _____

DATE: _____

CONTRACTOR FOR PROPERTY OWNER